

अण्डमान तथा  
Andaman And



निकोबार राजपत्र  
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अण्डमान तथा निकोबार प्र' ासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय/SECRETARIAT

**NOTIFICATION**

Port Blair, dated the 20<sup>th</sup> October, 2010

No. 331/2010/F.No. 1-194/2004-D-III-(PF).— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with Govt. of India, Ministry of Home Affairs, Notification No. U-14939/2/83-ANL dated 21.02.1985 and in supersession of Recruitment Rules 2004, vide Notification No. 153/2004/F.No. 1-191/2004/D-III-(PF) dated 31<sup>st</sup> August, 2004 and its amendment from time to time, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of **Post Graduate Teacher (Arts/ Science/Mathematics/Computer Science/Home Science/Commerce/Music/Fine Arts/Agriculture etc.)** (Group 'B' Non-Gazetted, Non-Ministerial) in the Department of Education, Andaman and Nicobar Administration, namely :-

**1. Short title and commencement :-**

- (i) These Rules may be called the Andaman and Nicobar Administration, Department of Education (Group 'B' Non-Gazetted, Non-Ministerial post of **Post Graduate Teacher (Arts/ Science / Mathematics / Computer Science / Home Science / Commerce / Music / Fine Arts / Agriculture etc.)** in the Department of Education), Recruitment Rules, 2010.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of posts, its classification and the scale of pay :-**

The number of the said post, its classification and the scale of pay attached thereto, shall be specified at Sl. Nos. 2 to 4 of the schedule annexed to these rules.

**3. Method of recruitment, age limit and qualifications etc. :-**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified at Sl. Nos. 5 to 15 of the said schedule aforesaid.

**4. Disqualifications :-**

No person —

- (a) Who has entered into or contracted a marriage with a person, having a spouse living, or
  - (b) Who, having a spouse living, has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post :

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, if satisfied such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and that there are other ground for on doing so, exempt any person from the operation of these rules.

**5. Powers to relax :-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may by order, for reasons to be recorded in writing relax any of the provisions of these rules, with respect to any class or category of persons.

**6. Saving :-**

Nothing in these rules shall affect reservation, relaxation regarding age limit and other concession required to be provided for the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**Lt. Genl. (Retd.) Bhopinder Singh PVSM, AVSM  
LIEUTENANT GOVERNOR,  
Andaman and Nicobar Islands.**

**By order and in the name of the Lieutenant Governor,**

**Sd./-  
(Ram Bhawan)  
Assistant Secretary (Edn.)**

**SCHEDULE**

**RECRUITMENT RULES FOR THE POST OF POST GRADUATE TEACHER  
(ARTS/SCIENCE/MATHEMATICS/HOME SCIENCE/COMMERCE/MUSIC/  
AGRICULTURE/COMPUTER SCIENCE/FINE ARTS)  
DIRECTORATE OF EDUCATION**

1.	Name of post	<b>Post Graduate Teacher</b> (Arts/ Science / Mathematics/ Computer Science/Home Science/Commerce/Music/ Fine Arts / Agriculture etc.)
2.	No. of post(s)	505 (2010) *[Subject to variation dependent on workload]
3.	Classification	General Central Services Group 'B' Non-Gazetted, Non-Ministerial
4.	Scale of Pay (Pay Band)	<b>(Pay Band-2)</b> Rs. 9300-34800 with Grade Pay Rs. 4800
5.	Whether selection post or non-selection post	Selection post
6.	Age limit for direct recruits	For Male :18 - 37 years For Female :18 - 40 years [Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time] <b>Note :</b> The crucial date for determining the age limit & educational qualification etc. shall be the closing date for receipt of names/applications from the Employment Exchange/Candidate
7.	Whether benefits of added service admissible under Rule 30 of CCS (Pension) Rules, 1972	Not applicable
8.	Educational and other qualifications required for direct recruits	<b><u>1. Post Graduate Teacher (Arts/Science/Mathematics/ Commerce/Home Science)</u></b> <b><u>Essential :-</u></b> 1. Master Degree from a recognized university or its equivalent in the subject concerned 2. Bachelor's Degree in Education from a recognized university or its equivalent

		<p>3. Should have studied the concerned subject both Under Graduate and Post Graduate Level</p> <p>4. Should have studied in the concerned medium at the Secondary/Sr. Secondary/Degree level</p> <p><b><u>Desirable :-</u></b></p> <p>1. Doctorate Degree in the subject concerned</p> <p>2. Three years Teaching experience from a recognized institution</p> <hr/> <p><b><u>2. Post Graduate Teacher (Fine Arts)</u></b></p> <p><b><u>Essential :-</u></b></p> <p>1. Master's Degree in Fine Arts with specialization in Painting from a recognized university or its equivalent</p> <p style="text-align: center;">OR</p> <p>Graduate/Diploma in Fine Arts/Drawing and Painting as one of the subjects of minimum 5 years course duration from a recognized institute/University</p> <p><b><u>Desirable :-</u></b></p> <p>1. Doctorate Degree in the subject concerned</p> <p style="text-align: center;">OR</p> <p>2. Three years Teaching experience in the subject concerned from a recognized institution</p> <hr/> <p><b><u>3. Post Graduate Teacher (Computer Science)</u></b></p> <p><b><u>Essential :-</u></b></p> <p>1. Master's Degree in Computer Science/Computer Application from a recognized university or its equivalent</p> <p style="text-align: center;">OR</p> <p>2. B.E. (Computer Science)</p> <p><b><u>Desirable :-</u></b></p> <p>1. Bachelor's Degree in Education from a recognized university</p> <p>2. Three years Teaching experience in the subject concerned from a recognized institution</p> <hr/> <p><b><u>4. Post Graduate Teacher (Music)</u></b></p> <p><b><u>Essential :-</u></b></p> <p>1. Master's Degree in Music or M. Music from any recognized University or its equivalent</p> <p style="text-align: center;">OR</p> <p>2. Senior Secondary Certificate Examination or Higher Secondary with any of the following :-</p> <p>SANGEET ALANKAR (M. Music) from All India Gandharava Mahavidyalaya Mandal, Bombay with 8 years course duration</p> <p style="text-align: center;">OR</p> <p>SANGEET KOVID (M. Music) from Indira Kala Sangeet Vishwa Vidyalaya, Khairagarh with 8 years course duration</p> <p style="text-align: center;">OR</p> <p>SANGEET PRAVEEN (M. Music) from Prayag Sangeet Samiti, Allahabad with 8 years course duration</p> <p style="text-align: center;">OR</p> <p>SANGEET NIPUN (M. Music) from Bhakthande Sangeet Vidyapath, Lucknow with 8 years course duration</p>
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		<p><b><u>Desirable :-</u></b></p> <ol style="list-style-type: none"> <li>1. Doctorate Degree in the subject concerned</li> <li>2. Three years Teaching experience in the subject concerned from a recognized institution</li> </ol> <p><b><u>5. Post Graduate Teacher (Agriculture)</u></b></p> <p><b><u>Essential :-</u></b></p> <ol style="list-style-type: none"> <li>1. Master's Degree in Agriculture from a recognized university or its equivalent</li> </ol> <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> <li>2. B.E. (Agricultural Engineering)</li> </ol> <p><b><u>Desirable :-</u></b></p> <ol style="list-style-type: none"> <li>1. Bachelor's Degree in Education from a recognized university</li> <li>2. Three years Teaching experience in the subject concerned from a recognized institution</li> </ol>
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age : No Educational Qualification : Yes
10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	50% promotion, failing which by direct recruitment and 50% by direct recruitment
12.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation/ absorption to be made	<p><b><u>Promotion:-</u></b></p> <p>From amongst the Graduate Trained Teachers of the Education Department in the Pay Band in PB-2 - 9300-34800 with grade pay of Rs. 4600 with 2 years service in the grade and possessing Educational qualification as mentioned under Sl. No. 8</p> <p><b><u>Note:-</u></b> Promotion will be made for the respective medium subject to vacancies in that medium</p>
13.	If a DPC exists, what is its composition ?	<p><b><u>Group 'B' DPC (for considering cases of promotion/ confirmation of direct recruits) consisting of :-</u></b></p> <ol style="list-style-type: none"> <li>1) Secretary (Education) A &amp; N Admn. - Chairman</li> <li>2) Director of Education, A &amp; N Islands - Member</li> <li>3) Principal, SIE, Port Blair - Member</li> <li>4) Asst. Secretary (Perl.), A &amp; N Admn. - Member</li> </ol>
14.	Circumstances in which UPSC is to be consulted in making the recruitment	Not applicable
15.	Duties and responsibilities	Attached as annexure to the Schedule

**Annexure to Schedule****Duties and Responsibilities of Post Graduate Teacher**

1. Maintain regularly and punctuality in attending the school.
2. Curriculum transaction to be carried out in accordance with the guidelines and policies of A & N Administration.
3. Complete entire syllabus within the specified period.
4. To prepare adequately for daily assignments and plan of work in the subject concerned in such a way that orderly development and progress is promoted.
5. To undertake systematic, objective and continuous evaluation of the progress being made by the students, having in mind that student's abilities, the goal of Education and specific objectives of each cause.
6. To maintain systematic records of the students achievement for this purpose and issue reports to the parents periodically.
7. To assess the learning ability of each child accordingly and supplement additional instruction of required.
8. To hold regular meeting with Parents, Guardians and appraise them about the regularity in attendance, ability to learn, progress made in learning and any other relevant information about the child.
9. To teach minimum 45 teaching hours per week including preparation hours.
10. Maintain teacher diary and record therein, plan of daily work, preparation of lessons and reference book used to supplement the information.
11. To assign home works and its corrections regularly.
12. Conduct of Home/Board Examination, Evaluation of answer books, preparation of result and declaration of result and maintenance of all records.
13. To participate/assist in all curricular, co-curricular and extra-curricular activities in the school and guide the students.
14. To organize field trips, set up science club and encourage the students to participate in various competitions/cultural activities organized in the school, Inter School level, Zonal level State level and national level.
15. To pay special attention to the cleanliness and beautification of the school and its surroundings.
16. To maintain all records properly, neatly and upto date under his charge.
17. Maintain such good order and discipline as necessary to establish a positive learning climate.
18. Treat the students with dignity and love.
19. Maintain high standard of house keeping in class room.
20. To maintain professional standard through such activities as wide reading, attending conference, workshop and through professional exchanges with other teachers.
21. To actively participate in school House system wide curriculum development when requested to do so.
22. To complete such terms and records required to facilitate the smooth operation of the school or school system.
23. To celebrate all National Days and attend National Day's functions compulsorily.
24. To develop scientific Temper/Creative attitude amongst the students by conducting various programmes and competitions.
25. To assist the Head of Institution in the day-to-day functioning of school.
26. Any other duties assigned by the Head of Institution/Directorate of Education/Higher Authorities of A & N Administration in the public interest.